

## Administrative Assistant and Customer Service:

12 weeks Gain hands-on experience with Microsoft Office, administrative tasks, and professional customer service skills. This program prepares you for office-based careers and provides the foundation needed to advance into management roles.



## Medical Coding and Health Information Technician (MCHIT):



Learn the essential skills of medical billing and health information management. This program prepares you to process healthcare claims, maintain patient records, and pursue in-demand opportunities in the medical field.

12 weeks

## **Computer Support and Network Specialist:**

10 weeks Build a strong foundation in computer software, hardware, and networking. This program equips you with the technical skills needed to enter the IT industry, starting with roles in technical customer support and advancing to more specialized positions.



## Production Technician Certificate Training Program (CPT):



Develop the critical skills needed for a career in manufacturing and production. This program provides hands-on training to prepare you for high-demand technician roles in Austin and Central Texas, offering opportunities for rapid career growth.

8 weeks



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